



CAREER PATHWAY

544 Hamilton Street, Allentown, PA 18101

<https://assembly88.com/>

(610) 433-7625

Business Description

assembly88 is the Lehigh Valley's premiere Mens shop! We are looking for a P/T sales associate for the shop which was voted "best place to buy menswear" by Lehigh Valley Style 3 years in a row!

Our shop is unique to the Lehigh Valley, carrying Mens staples such as Peter Millar, Patagonia, Southern Tide, Bonobos and johnnie-O, Kuhl, and Marine Layer. We also stock great footwear from Saucony Originals, On Running, Olukai, Vans and MORE!

Position details:

- Hourly rate between \$12 and \$15/hour depending on experience
 - 25% employee discount to start
 - Opportunity for advancement in the company
 - Parking reimbursement
- assembly88 is an equal opportunity employer

Job Type: Part-time

Pay: \$12.00 - \$15.00 per hour

COVID-19 considerations:

We have plexiglas at the register, hand sanitizer for employees and customers, and all customers are required to wear masks in the shop. We never have more than 5 customers at a time in the shop.

Knowledge, Skills, and Abilities Needed

Sales associates are responsible for creating a memorable in-store environment and consistently providing our clients with the highest levels of customer service. Specific responsibilities of this position include but are not limited to:

- Brand awareness – learning the story behind many of our brands, their mission and values. What makes them unique in the marketplace and helping communicate their story to our clientele.
- Presentation – Ensure that the sales floor is neat, organized, and reflects the image of our brands. Sales and promotions are organized and easy to understand by customers.
- Customer service – Maintaining excellent standards with our existing and new clients and communicating product knowledge, market trends, and brand lifestyles to our clients. Ability to up sell/cross sell and build/maintain a client book for our regular clients.

Connect with us on Social Media!



@assembly88



@assembly88



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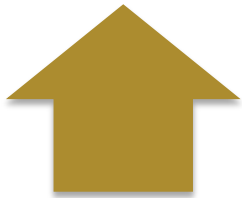
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Website and
Social Media
Coordinator

- Retrieving photos from brand portals and resizing photos (if needed).
- Assist in loading new merchandise listings on assembly88 website. Listings include photos, pricing, inventory, and detailed description.
- Helping plan social media content/campaigns highlighting new arrivals, latest news, and community content.
- Photography experience a plus but not required
- Photoshop experience a plus



Sales
Associate/Visual
Merchandiser

- Strong specialty retail background
- Flexible work week of 10 to 20 hours, flexible availability, including some evenings and weekends (no holidays)
- Excellent communicator, tailors style to suit the audience.
- Handle all aspects of store operations including stockroom, folding, and store cleanliness
- Remains “actively engaged” with clients on the sales floor, handles any potential customer problems with professionalism and follows through

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