



**CAPO**  
LEADERSHIP  
CONSULTING

## **CAREER PATHWAY**

**P.O. Box 121, Hellertown, PA 18055**  
**732-713-1900**

**FIND OPENINGS:** *CAPOLeadershipConsulting.com*  
*linkedin.com/company/capo-leadership-consulting*

### **Business Description**

Many Leaders are overwhelmed by competing commitments at work and at home. CAPO Leadership Consulting provides custom Coaching Programs to help you clarify your mission and focus on the steps to achieve it, so you can lead yourself, your family, and your organization with more confidence and less stress.

We provide Executive Coaching, Leadership Training, Mastermind Groups, DISC Assessments, DISC Training, DISC Behavioral Consulting, and Keynote Speaking

Ranked #1 Executive Coach by Lehigh Valley Business Readers.

Contact us at 732-713-1900 or Michael@CAPOLeadershipConsulting.com

### **Knowledge, Skills, and Abilities Needed**

We're looking for employees who are or have...

- Executive Leadership Coach
  - Leadership Trainer
- DISC Certified Behavioral Consultant
  - DISC Certified Trainer

### **Connect with us on Social Media!**



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Executive  
Leadership  
Coach

Strong ability to facilitate coaching sessions with individuals at all levels of the organization. Coach Executives, Business Leaders, and Teams to higher performance using the TGOROW, AOOA, or similar Coaching process. Completion and certification of Executive Leadership Coaching Program from a world-class Coaching organization required. Performance Coaching Certification or equivalent experience required.



DISC Certified  
Behavioral  
Consultant

Strong ability to discern and communicate DISC styles and apply them to various organizations and situations. Strong communication and presentation skills. Lead the setup and delivery of DISC Consulting Programs, Administer DISC Assessments and Report Debriefs Completion and certification of DISC Behavioral Consultant Training Program from a world-class DISC organization required.



DISC Certified  
Trainer

Strong ability to communicate DISC styles and their associated motivations, strengths, and challenges. Strong communication and presentation skills. Lead the setup and delivery of DISC Training classes and workshops. Administer DISC Assessments and Reports Completion and certification of DISC Training Program from a world-class DISC organization required.



Leadership  
Trainer

Strong understanding and ability to communicate Leadership principles and practices to audiences in various settings such as workshops, seminars, and group classes. Strong communication and presentation skills. Lead the setup and delivery of Leadership training classes and workshops. Create materials used in training.



Leadership  
Trainer  
Assistant

Strong organizational skills. Strong communication and presentation skills. Assist in the setup and delivery of Leadership training classes and workshops. Create materials used in training.



Administrative  
Assistant

Strong computer skills. Strong organizational and interpersonal skills. Computer skills – MS Office, etc. Creating PowerPoint presentations, scheduling appointments, creating Coaching and Training schedules, assisting with marketing and social media.

**START HERE**