



5335 Kesslersville Road Easton, PA 18040 www.citvt.com

At the Career Institute of Technology, occupational, professional, and academic skills are integrated throughout each program. Courses are designed to provide you with the skills and confidence you need to create and maintain an atmosphere which contributes to your entire process of learning and succeeding. Take advantage of what we have to offer you and enjoy the challenges that will make learning rewarding.

The mission of Career Institute of Technology is to provide career and technical education in a safe and active environment. Students will leave CIT prepared to start careers and continue their education.

#### Knowledge, Skills, and Abilities Needed

We're looking for employees who are or have...

- -A great attitude and a willingness to serve- being able to stay positive and be an optimistic member of our fabulous team
- -An ability and willingness to learn it's vital to stay up to date on the latest techniques and employer needs in the different professions for which we are preparing students.
- -Tenacity and reliability working hard, showing up, and continuing to persevere despite setbacks is the key to success in this field
- -Compassion gaining a true understanding of the challenges of and the daily needs of the students, as well as fellow staff members. We value employees who show compassion and kindness to the diverse community of learners who we serve









# **Administrative Director**

- PA CTE Director Certification
- Master's Degree
- Minimum 3 years Administrative Experience

## Supervisor of Career & Technical Education

- PA Supervisor of Vocational Education Certification or PA Director Certification
- Master's Degree
- Minimum 3 years teaching or Professional Education Experience.

### Career & Technical Education Instructor

- PA Vocational Teacher Certification
  - 1. High School Diploma
  - 2. 4 years related industry experience within the last 10 years
  - 3. Intern Certification (Valid for 3 years)
    - (a) Pass Occupational Competency Assessment
    - (b) Valid for 3 years
  - 4. Voc I (Valid for 8 years)
    - (a) 6 courses required
    - (b) Pass reading & writing Praxis
  - 5. Voc II (Valid for 99 years permanent certification.
    - (a) 14 courses required
    - (b) Pass math Praxis

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## **Assistant Principal**

 PA Secondary Principal Certification or PA Director Certification

#### **Academic Instructor**

- PA Teacher Certification
- Bachelor's Degree in Content Area or Related

### **School Counselor**

- PA Secondary
  School Counseling
  Certification
- Master's Degree



