

Welcome!

The success of any hotel depends on the experience we create for our guests. These guests will return again and again and they will refer our hotel to friends and family and business associates.

Anticipating a guest's needs, and planning ways to meet those needs, is a responsibility we all share. Whether it is directions to a destination, a restaurant recommendation, or help with an expected occurrence during their trip, it is our ability to “predict and provide” that creates a positive impression and brings the guest back. Additionally, our ability to sustain an atmosphere in which our guests feel relaxed – friendly, responsive service in comfortable surroundings – is another way of creating a memorable experience for the guest.



MARRIOTT

7736 Adrienne Drive
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610.391.1000

Currently



warm

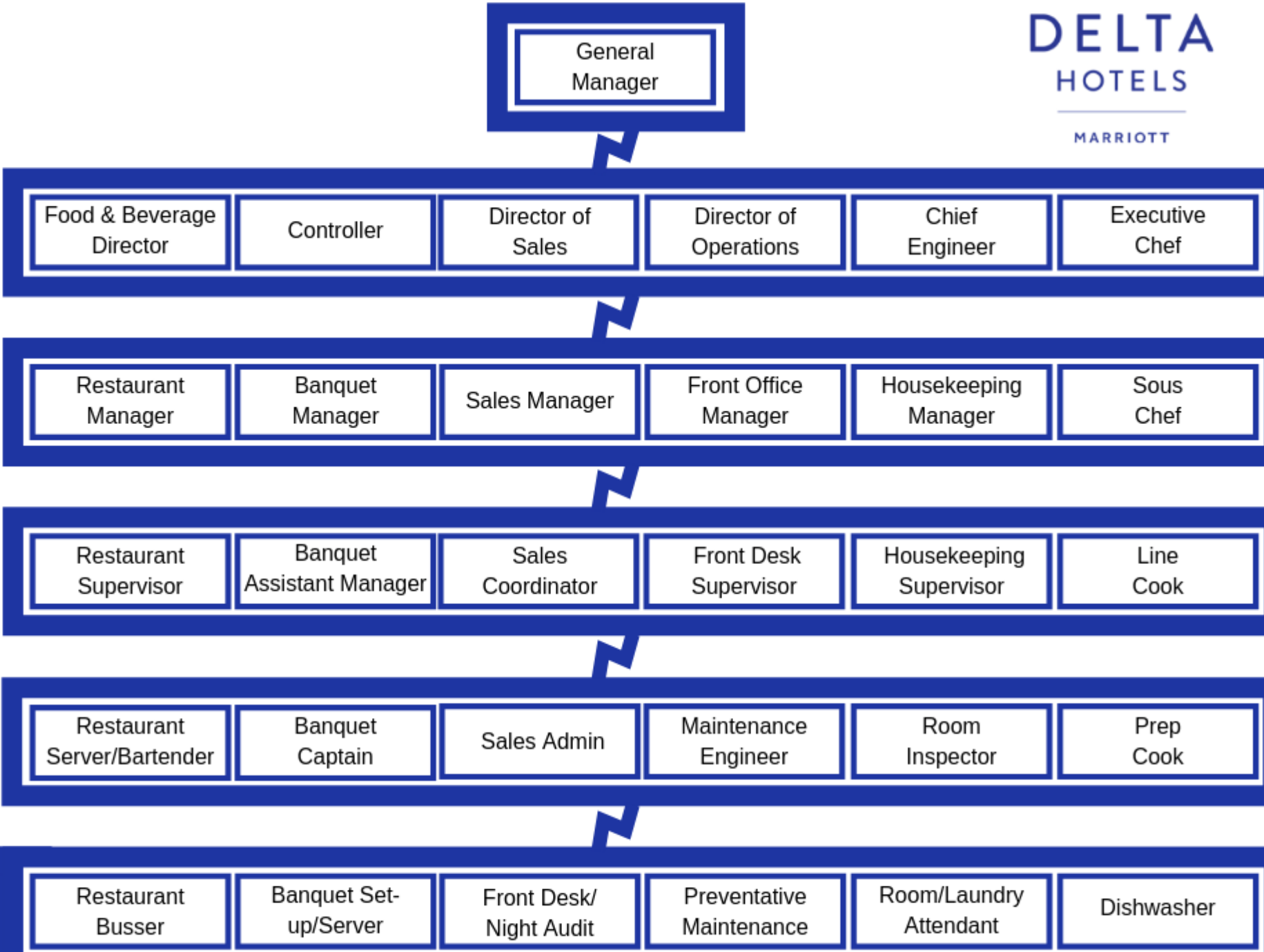


wise

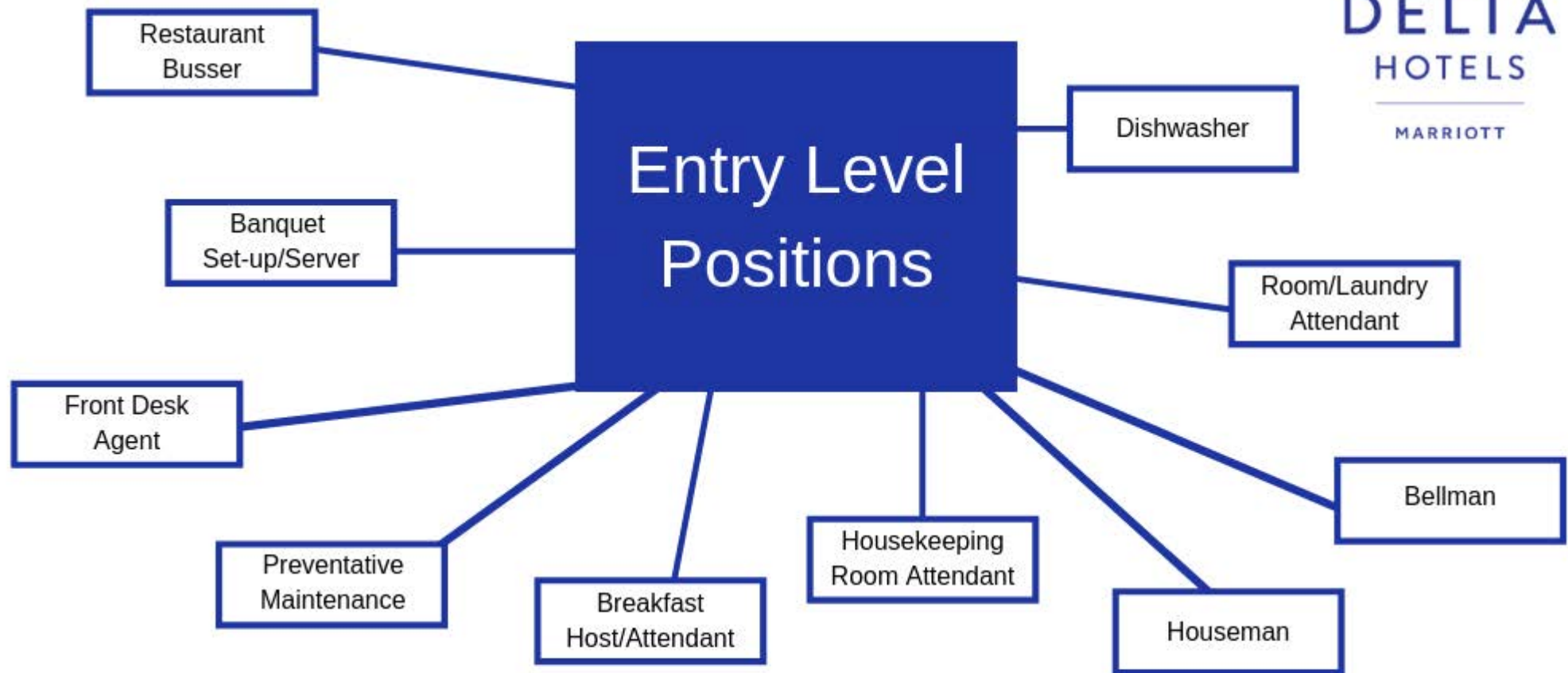


in control

Hospitality Career Path

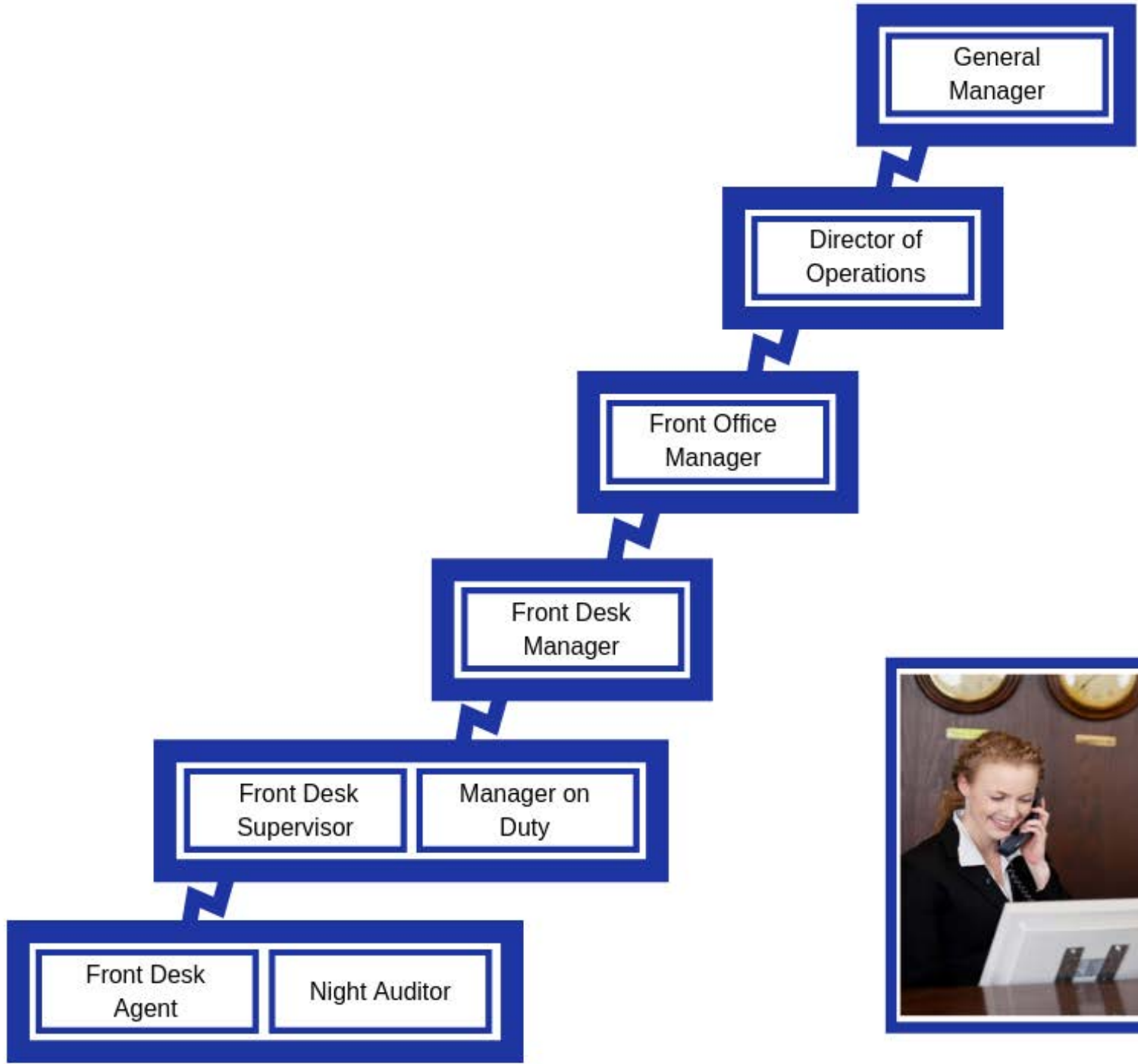


Hospitality Career Path - Entry Level Opportunities



- No prior experience needed.
- Full time and part time available.
- On-site, paid training.
- Flexible schedules.
- Uniforms provided.
- Travel benefits.
- Opportunity for advancement.
- Work Experience in a Professional Setting.

Hospitality Career Path - Front Office



Roles and Requirements



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Front Desk Agent

Entry level front office position. Must be 18 years old and have a high school or GED diploma. Computer knowledge, good organizational skills, the ability to multitask, and customer service experience are preferable.

Hourly position.

Night Auditor

Must be 18 years old and have a high school or GED diploma with a minimum 1 year front desk experience. Strong accounting/math and computer skills required. Good organizational skills, the ability to multitask, and customer service experience preferred.

Front Desk Supervisor

Two years post high school education with a minimum of 2 years experience in front desk position. Hospitality front desk experience expected. Must possess verbal and written English communication skills. Salaries start at \$25,000 per year.

Manager on Duty

Requirements of Front Desk Supervisor with excellent leadership skills demonstrated. Must be able to multitask and have excellent customer service skills. General knowledge of all hotel departments and proper hotel safety/security procedures necessary.

Front Desk Manager

Four years post high school education with a minimum of 2 years experience in a front desk position. Leadership experience necessary. Must possess verbal and written English communication skills. Salaries start at \$30,000 per year.

Front Office Manager

Four years post high school education with a minimum of 4 years experience in a related position. Hospitality Leadership & front desk experience a must. Must possess verbal and written English communication skills. Salaries start at \$40,000 per year.

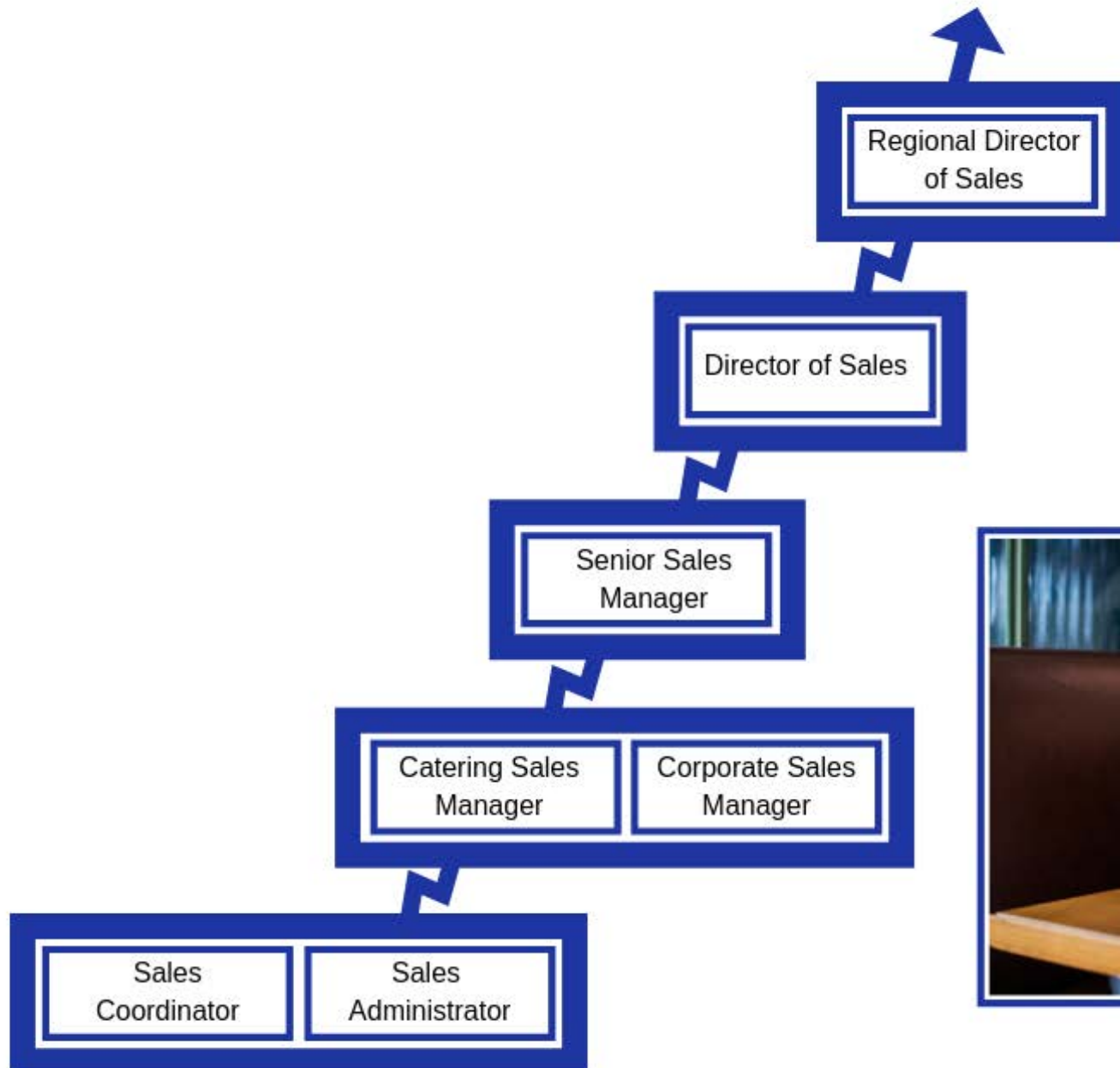
Director of Operations

Four years post high school education with a minimum of 6 years experience in a related position. Minimum 2 years Department Manager experience. Must possess verbal and written English communication skills. Salaries start at \$50,000 per year.

Hotel General Manager

Bachelor's degree in Hospitality/Business preferred or minimum of 5 years experience in a related position. Minimum 2 years Hotel GM or AGM experience required. Salaries start at \$75,000 per year.

Hospitality Career Path - Sales



Roles and Requirements



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Sales Coordinator

Two years post high school education with a minimum of 2 years experience in a related position. Hospitality experience expected. Must possess verbal and written English communication skills.

Sales Administrator

Entry level sales position. Must be 18 years old and have a high school or GED diploma. Computer knowledge and organizational and customer service experience are preferable.

Catering Sales Manager

Four years post high school education with a minimum of 2 years experience in a related position. Hospitality/Food and Beverage experience expected. Must possess verbal and written English communication skills. Salaries start at \$30,000 per year plus bonus plan.

Corporate Sales Manager

Four years post high school education with a minimum of 2 years experience in a related position. Hospitality and Sales experience expected. Must possess verbal and written English communication skills. Salaries start at \$30,000 per year plus bonus plan.

Senior Sales Manager

Four years post high school education with a minimum of 4 years experience in a related position. Hospitality and Sales experience necessary. Must possess verbal and written English communication skills. Salaries start at \$45,000 per year plus bonus plan.

Director of Sales

Four years post high school education with a minimum of 5 years experience in a related position. Hospitality, Sales, & Leadership experience a must. Must possess verbal and written English communication skills. Salaries start at \$60,000 per year plus bonus plan.

Regional Director of Sales

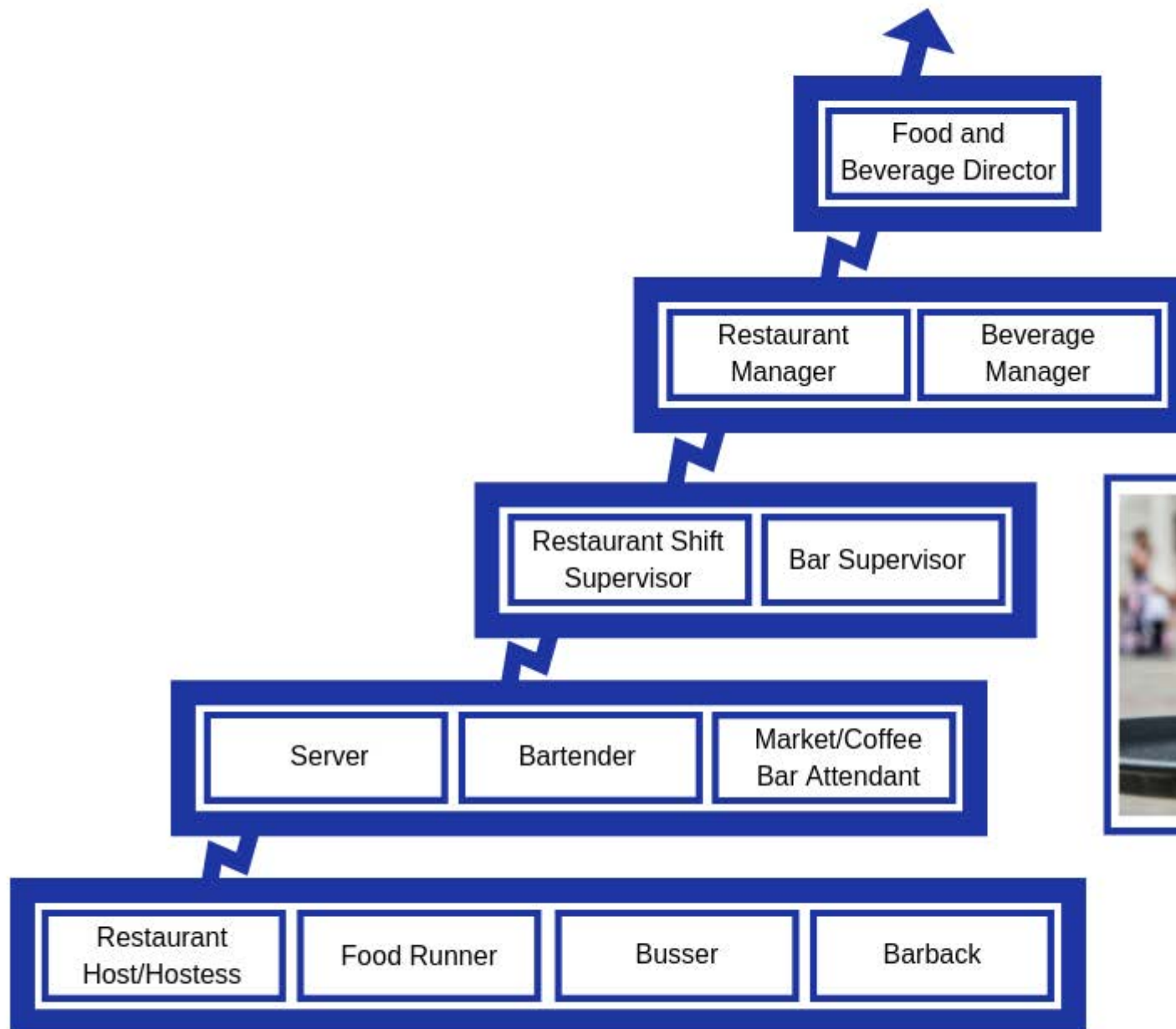
Four years post high school education with a minimum of 6 years experience in a related position. Minimum 2 years Director of Sales experience. Must possess verbal and written English communication skills. Salaries start at \$75,000 per year plus bonus plan.

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Hospitality Career Path - Food and Beverage



Roles and Requirements



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Entry Level - Host(ess), Runner, Busser, Barback

No hospitality experience necessary. Ability to lift up to 40 pounds is required. Must possess verbal and written English communication skills. Ability to multitask and be detail oriented.

Must be able to spend shift standing, walking. General knowledge of food and beverage operation. Hours vary, nights and weekends are necessary.

Server

Knowledge of general food service operation. Must be able to multitask and be organized. Detail oriented with great communication skills. Customer service experience a plus. Must be able to spend shift standing and walking in a fast paced environment.

Bartender

Knowledge of general beverage service operation. Must be able to multitask and be organized. Detail oriented with great communication skills. Customer service experience a plus. Must be able to spend shift standing and walking in a fast paced environment.

Restaurant/Bar Supervisor

Two years experience as a server or bartender. Great customer service skills including problem resolution. General knowledge of culinary terms/cooking procedures. Able to multitask and motivate in a fast paced setting. Hourly position.

Restaurant/Beverage Manager

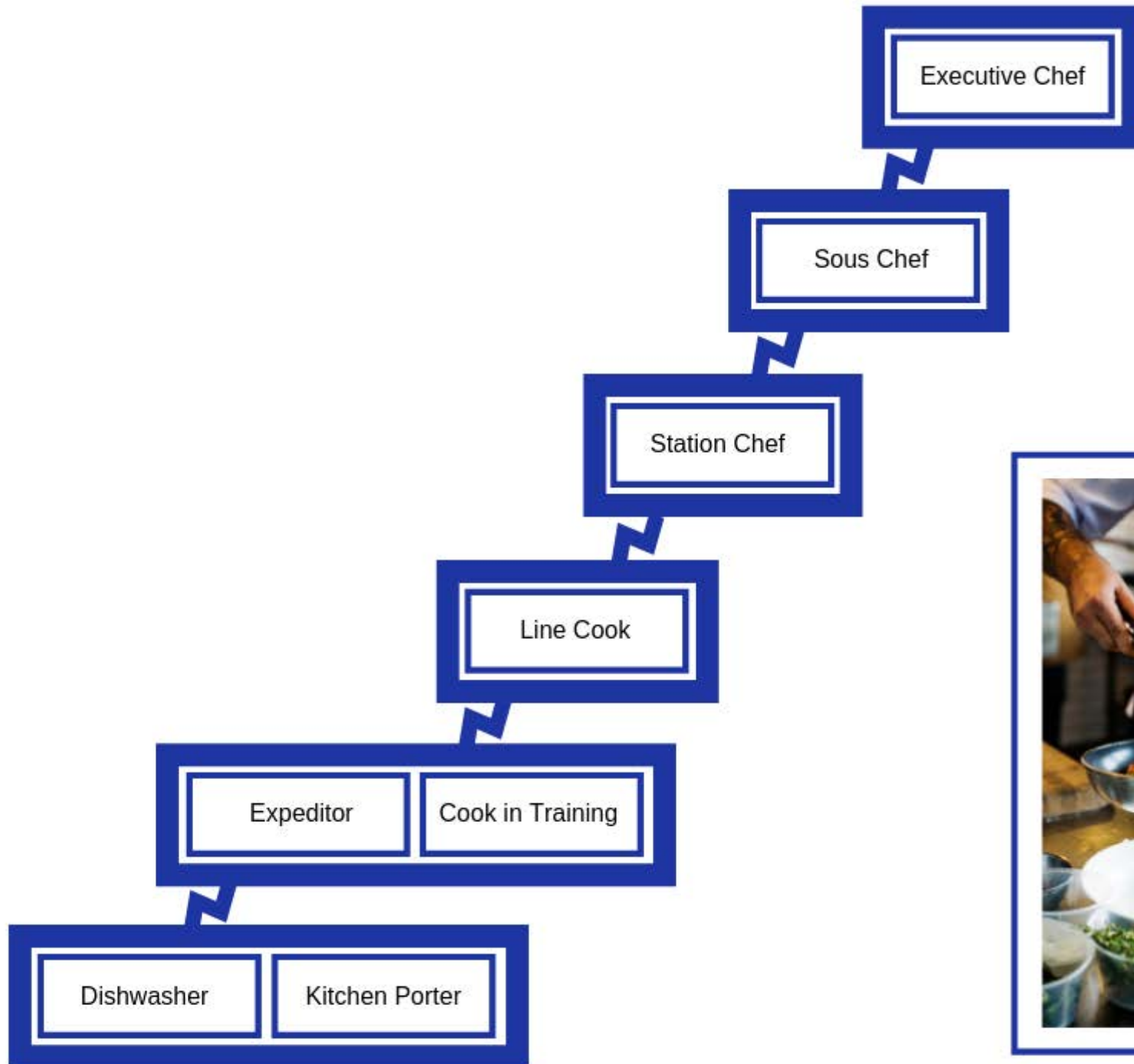
Two years experience in a Restaurant/Bar leadership role. Knowledge of scheduling, budgeting, food ordering. Culinary knowledge necessary. Ability to multitask and operate in a fast paced environment. Salary position - starting at \$40,000.

Food and Beverage Director

Four years post high school education with a minimum of 6 years experience in a related leadership position. Must possess verbal and written English communication skills. Advanced knowledge of F&B operations. Salaried position starting at \$50,000.

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Hospitality Career Path - Kitchen



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Dishwasher/Porter

Entry level position - no experience necessary. Must be able to multitask and work in a fast paced environment. A majority of the time will be spend walking and moving about. Great opportunity to learn kitchen operations.

Cook in Training

Entry level kitchen position. Must be 18 years old and have a high school or GED diploma. Enrollment in a culinary program a plus. Positive attitude and willingness to learn expected. Great opportunity for students looking for internships.

Expeditor

Responsible to be the link between the kitchen and service staff. Basic knowledge of both areas a plus. Great communication skills necessary. Must be 18 years old and have a high school or GED diploma. Majority of time spent moving/walk. Hourly position.

Line Cook

Must be 18 years old and have a high school or GED diploma. Minimum 1 year experience in similar position. Must possess verbal and written English communication skills. General knowledge of kitchen operations necessary. Salaries start at \$30,000.

Station Chef

Minimum 2 years culinary education with 1 year experience in a related position. Knowledge of kitchen operations. Must possess verbal and written English communication skills. Salaries start at \$30,000 per year plus bonus plan.

Sous Chef

Minimum 2 years post high school education with a minimum 2 years of experience in a kitchen role. Advanced knowledge of kitchen operations. Must possess verbal and written English communication skills. Salaries start at \$40,000.

Executive Chef

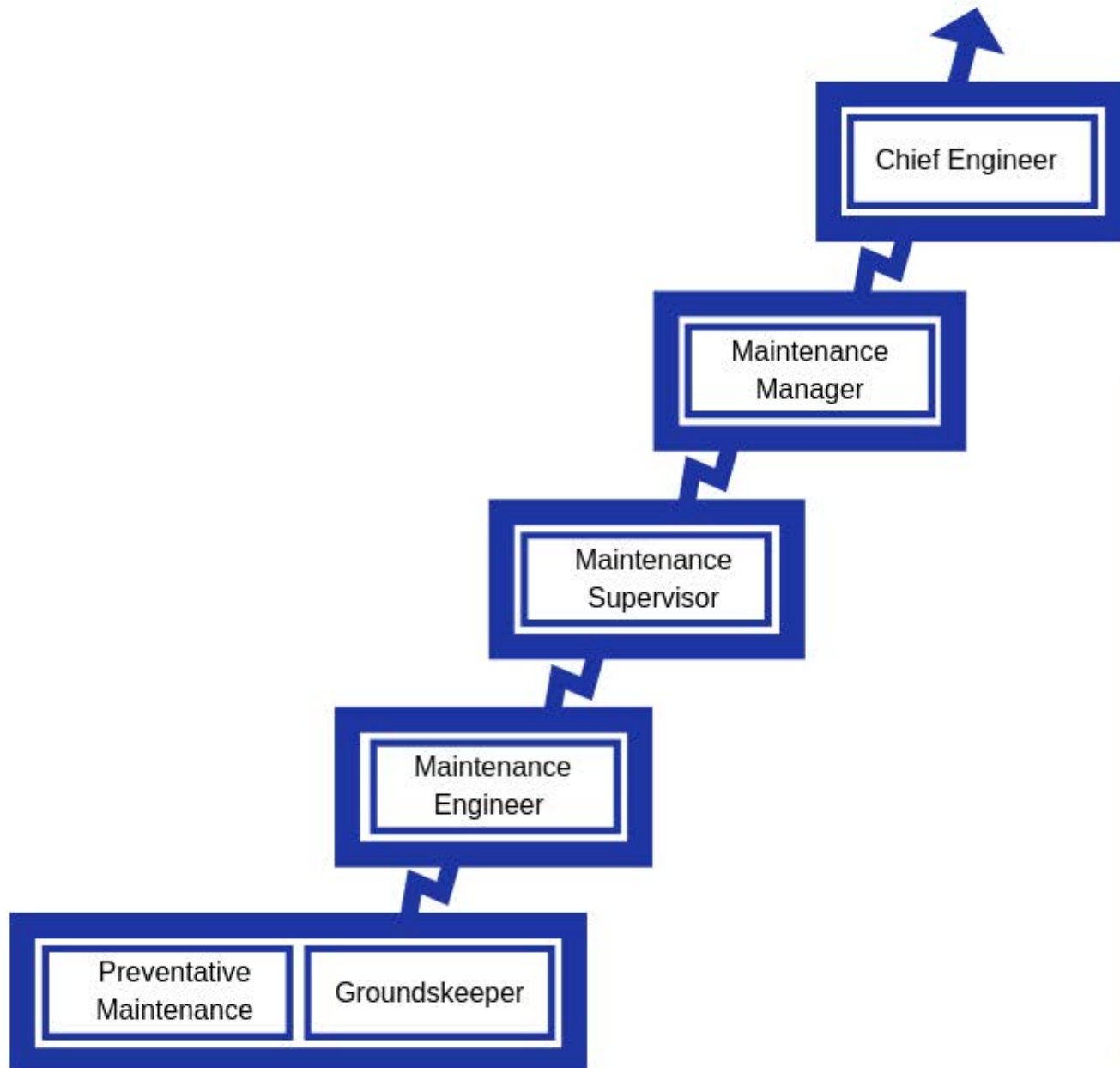
Minimum 2 years post high school education with a min. of 4 years experience in a leadership role. Advanced knowledge of kitchen operations, ordering. Must possess verbal and written English communication skills. Salaries start at \$60,000.

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Hospitality Career Path - Engineering



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Preventative Maintenance

Entry level maintenance position. Must be 18 years old and have a high school or GED diploma. General knowledge of building maintenance, the ability to multitask and be organized.
Hourly position.

Groundskeeper

Must be 18 years old. General knowledge in grounds-keep program including mowing, tree/shrub maintenance, outdoor building maintenance. Good organizational skills, the ability to multitask.
Hourly position.

Maintenance Engineer

Minimum of 2 years experience in hotel maintenance position. Knowledge of HVAC, electrical, basic furniture repair, dry-walling, pool maintenance. Must possess verbal and written English communication skills.
Hourly position - starting pay \$15.00.

Maintenance Supervisor

Minimum 4 years of experience in hotel maintenance position or 2 year degree in related field. Knowledge of HVAC, electrical, furniture repair, dry-walling, pool maintenance. Inventory and ordering knowledge. Hourly position - starting at \$19.00.

Maintenance Manager

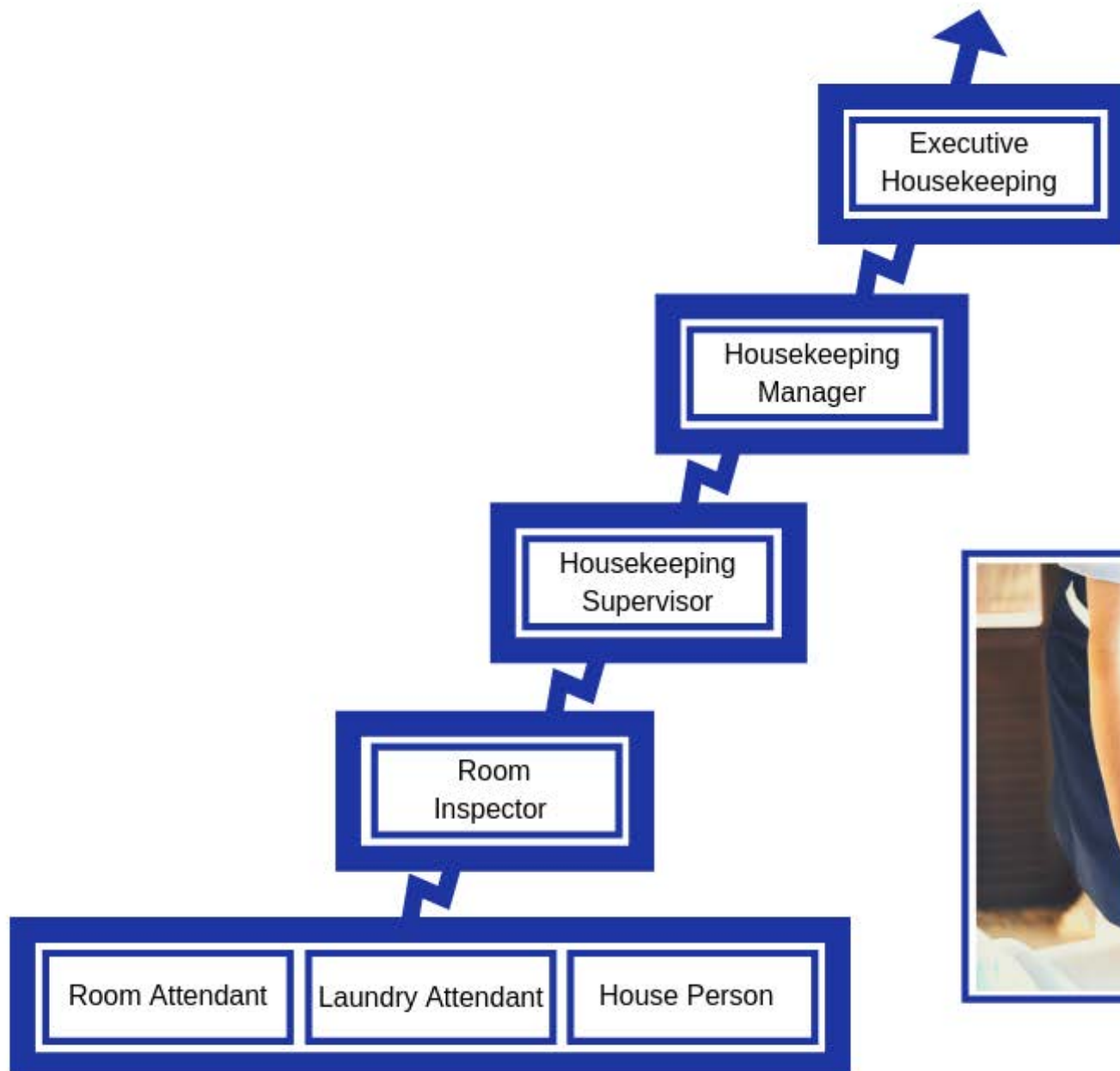
Minimum 5 years experience in maintenance position or 2 years in a supervisory role. Knowledge of inventory control, budgeting, HVAC, electrical. Must possess verbal and written English communication skills.
Salaries start at \$40,000 per year.

Chief Engineer

Four years post high school education with a minimum of 6 years experience in a related position. Minimum 2 years Department Manager experience. Must possess verbal and written English communication skills. Salaries start at \$50,000 per year.

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Hospitality Career Path - Housekeeping



Roles and Requirements



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Entry Level - Room Attendant, Laundry Attendant, House Person

No hospitality experience necessary. Ability to lift up to 40 pounds is required. Ability to multitask and be detail oriented.

Must be able to spend shift standing, walking. General knowledge of cleaning. Hours vary, weekends and holidays are necessary.

Room Inspector

Minimum 1 year experience in a housekeeping room attendant role.

Must be 18 years or older. Must be able to spend shift standing and walking in a fast paced environment. Detailed oriented and able to multitask. Good communicate skills. Hourly position.

Housekeeping Supervisor

Must be 18 years or older. Minimum 2 years experience in a related housekeeping role. Knowledge of cleaning and department procedures. Great communication skills, ability to multitask. Must be able to walk/move about for long period of time.

Housekeeping Manager

Four years experience in a Housekeeping leadership role. Knowledge of scheduling, inventory, cleanliness standards. Ability to multitask and operate in a fast paced environment. Salary position - starting at \$35,000.

Executive Housekeeper

Four years post high school education with a minimum of 6 years experience in a related department position. Must possess verbal and written English communication skills. Advanced knowledge of Housekeeping operations. Salaries starting at \$45,000.

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