

Open for Exsciting Possibilities

VISITOR SERVICES CAREER PATHWAY

3145 Hamilton Boulevard Bypass, Allentown, PA 18102 484-664-1002

www.davincisciencecenter.org

JOB OPENINGS: https://da-vinci-science-center.hirehive.com/

Director of Sales & Visitor Experience



Oversee the operation of the Science Center's Cedar Crest facility, including the Museum Experience, Sales, Visitor Services, and Facilities departments. Maximize educational impact, guest satisfaction, and earned revenue. Serve as a member of the Senior Leadership team. Provide leadership for team and opportunities to enhance the visitor experience.

Sales & Visitor Services Manager



Oversee supervisors, coordinators and associates, manage and motivate staff to achieve goals and provide high quality guest experience. Assist in development of departmental policies and procedures. Good decision making skills and diplomacy. Strong oral and written communication skills.





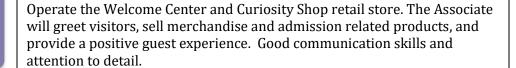
Primary shift leader, coordinating the day-to-day operations of the Welcome Center, retail store, and general Visitor Services operation. Strong oral and written communication skills. General web-based software proficiency, with prior experience using software to record transactions and customer records. Strong oral and written communication skills.

Visitor Services Coordinator



Serve as a shift leader for Visitor Services, leading staff operating the Welcome Center, Curiosity Shop retail store, and general Visitor Services operation to ensure that staff delivers a high quality guest experience and follows all policies and procedures. Strong communication skills.

Visitor Services Associate





Visitor Services Intern

Intern assists with the operation of the Welcome Center and Curiosity Shop retail store. Intern will greet visitors, sell merchandise and admission related products and support the team in delivery of a positive guest experience. Good communication skills and attention to detail.

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*Bilingual in Spanish/English required for certain positions.



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About The Da Vinci Science Center

The Da Vinci Science Center is a national award-winning non-profit science center that has been bringing science to life and lives to science for nearly 30 years. Da Vinci Science Center experiences make science fun and approachable, helping to connect people of all ages and backgrounds with the wonders of science. The Science Center engages more than 150,000 participants annually with its exhibits, programs, events, and partnerships. To learn more about these and other programs, visit www.davincisciencecenter.org and follow them on Facebook/Instagram/Twitter.

We Bring Science to Life and Lives to Science!

Knowledge, Skills, and Abilities Needed

We're looking for employees who are or have...

- Team Players
- Excellent Customer Service
- A Sense of Curiosity

Connect with us on Social Media!



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